

**AGENDA**  
**275<sup>th</sup> Meeting of the Marine Institute Board**  
**to be held at 10.00am on 28<sup>th</sup> April 2020**  
**The Meeting Will Be Facilitated by Video Conference**

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**10.00am – 10.45am:** Pre-Board Meeting of Non-Executive Directors

**10.45am – 1.30pm**

1. Declaration of Conflicts of Interest
2. Minutes of the Previous Meeting
3. Matters Arising
4. Apologies
5. CEO Update
6. Financial
  - 6.1. Financial Statement for the Month Ended 29<sup>th</sup> February 2020
  - 6.2. Specific Items for Approval
    - 6.2.1. Laboratory Waste Services
    - 6.2.2. Ornithologic Expertise
    - 6.2.3. Newport Cleaning Services
    - 6.2.4. IMPAQT Partner Payments
    - 6.2.5. Shellfish Sample Processing Services
    - 6.2.6. Water Framework Directive Benthic Sampling Analysis
    - 6.2.7. Fish Species Foodweb Study
    - 6.2.8. Supply of Services Determining Micro-Plastics Loading in *Nephrops Norvegicus* and Sediments
    - 6.2.9. MSY Proxies for Data-Limited to the Impacts of Fishing – Phase 2 Capacity Building (MYDAS2)
    - 6.2.10. Iridium Satellite Data Services
    - 6.2.11. Payment of Data Collection Framework 2019/2020
    - 6.2.12. Maintenance and Upgrade of Traps at Newport
    - 6.2.13. Renewal of Microsoft Campus Agreement
    - 6.2.14. Open Source Software Development Services
    - 6.2.15. Marine Institute Insurances
    - 6.2.16. Provision of Accounting, Governance and Grant Audit Support Services
    - 6.2.17. Research Vessel Name
  - 6.3. Financial Update
    - 6.3.1. 30K – 50K Expenditure Items
7. Audit and Risk
  - 7.1. Update from ARC Meeting Held on 27<sup>th</sup> April 2020
8. Coronavirus – Update
9. Newport Strategy

10. Board Advisory Group Updates
  - 10.1. Communications Strategy
  - 10.2. OTRETS (Ocean Technology/Ocean Energy/Test Site)
  - 10.3. New Research Vessel
11. Board Effectiveness Evaluation Update
12. Brexit
13. Industry Update
14. AOB
15. Date & Location of Next Meeting - 26<sup>th</sup> May 2020