

AGENDA
285th Meeting of the Marine Institute Board
to be held at 10.15am on 23rd February 2021
The Meeting Will Be Facilitated by Video Conference

BOARD MEETING 10.15am – 1.30pm

10.15am – 10.45am

1. Declaration of Interests
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising

10.45am – 12.45pm

5. CEO Update (15 mins)
6. Financial
 - 6.1. Financial Statements for the Month Ended 31st January 2021 (15 mins)
 - 6.2. Capital and Research Expenditure 2021 - Approval
7. Strategic Items for Discussion
 - 7.1. Irish Maritime Development Office (90 mins)

Comfort Break (15 mins)

1.00pm – 2.00pm

8. Board Effectiveness (5 mins)
 - 8.1. Board Effectiveness Review Recommendations – Tracker
9. COVID-19 Update (10 mins) – Patricia Orme
10. Board Committee/Advisory Group Updates (15 mins)
 - 10.1. Audit & Risk Committee
 - 10.1.1. Update from February ARC Meeting
 - 10.1.2. Minutes from January ARC Meeting
 - 10.1.3. Audit Committee Work Plan 2021
 - 10.1.4. Internal Audit Plan 2021-23
 - 10.1.5. ARC Charter and Terms of Reference
 - 10.1.6. ARC Report to the Board
 - 10.1.7. Risk & BCP Quarter 4 2020 Report
 - 10.2. Vessel Advisory Group
 - 10.3. OTRETS

1.00pm – 1.30pm

11. Expenditure Items (20 mins)
 - 11.1. Specific Items of Approval
 - 11.2. 30K -50K Approval Items Update
12. Brexit/Marine Sectors Matters Arising (10 mins)
13. AOB (5 mins)
14. Date and Location of the Next Meeting – 30th March 2021