

AGENDA
288th Meeting of the Marine Institute Board
to be held at 10.30am on 27th May 2021
The Meeting Will Be Facilitated by Video Conference

BOARD PRE-MEETING 10.00am – 10.30am

BOARD MEETING 10.30am – 1.30pm

10.30am – 10.55am

1. Declaration of Interests
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising

10.55am – 12.05pm

5. CEO Update (15 mins)
6. Financial (10 mins)
 - 6.1. Financial Statements for the Month Ended 30th April 2021
7. Strategic Items for Discussion
 - 7.1. Marine Institute Communications Plan (30 mins)
 - 7.2. Marine Institute Strategic Plan/DAFM Statement of Strategy Alignment (15mins)

Comfort Break (15 mins)

12.25pm – 12.50pm

8. Board Effectiveness (5 mins)
 - 8.1. Board Effectiveness Review Recommendations – Tracker
9. COVID-19 Update (5 mins) – Patricia Orme
10. Board Committee/Advisory Group Updates (15 mins)
 - 10.1. Audit & Risk Committee
 - 10.1.1. Minutes from April ARC Meeting
 - 10.1.2. Diversity Inclusion
 - 10.1.3. Risk Management and Business Continuity Planning
 - 10.2. Vessel Advisory Group
 - 10.2.1. Update to Vessel Advisory Group – Copy for Information

12.50pm - 1.30pm

11. Expenditure Items (20 mins)
 - 11.1. Specific Items for Approval
 - 11.2. 50K – 150K Approval Items
12. Brexit/Marine Sectors Matters Arising (10 mins)
13. AOB
14. Date and Location of the Next Meeting – 29th June 2021