

	Information	Link/Document
A	<p>Establishment of organisation</p> <p>Roles, responsibilities and functions</p> <p>Governance/Management arrangements</p>	<p>The Marine Institute was formed under the Marine Institute Act 1991</p> <ul style="list-style-type: none"> <li>• <a href="http://www.irishstatutebook.ie/eli/1991/act/2/enacted/en/html">http://www.irishstatutebook.ie/eli/1991/act/2/enacted/en/html</a></li> </ul> <p>The Irish Maritime Development Office was formed under the Fisheries Amendment Act 1999</p> <ul style="list-style-type: none"> <li>• <a href="http://www.irishstatutebook.ie/eli/1999/act/35/enacted/en/html">http://www.irishstatutebook.ie/eli/1999/act/35/enacted/en/html</a></li> </ul> <p>And the</p> <ul style="list-style-type: none"> <li>• <a href="http://www.irishstatutebook.ie/eli/2009/act/26/enacted/en/html">http://www.irishstatutebook.ie/eli/2009/act/26/enacted/en/html</a></li> </ul>
	Corporate Plans and Strategies	<ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/corporate-strategy?language=en">http://www.marine.ie/Home/site-area/about-us/corporate-strategy?language=en</a></li> </ul>
	Annual Report from 2008	<ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/publications/annual-reports-0">http://www.marine.ie/Home/site-area/publications/annual-reports-0</a></li> </ul>
	<p>Organisation and</p> <p><b>Pay/Grading Structures</b></p>	<p>Details of the Marine Institute's Organisational Structure can be found at</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/organisational-structure">http://www.marine.ie/Home/site-area/about-us/organisational-structure</a></li> </ul> <p>Details of Pay/Grading Structures are available on:</p> <p>INSERT LINK</p>
	Locations and contact details for the organisation	<ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/contact-us/contact-us">http://www.marine.ie/Home/site-area/contact-us/contact-us</a></li> </ul>
	<p><b>Details of Service Level Agreements/Memoranda of Understanding</b></p>	<p>The Marine Institute have a number of SLA's and MOU's with a range of organisations.</p> <p>INSERT LINK</p>
	Customer Charters	<ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/online-policies/customer-service">http://www.marine.ie/Home/site-area/online-policies/customer-service</a></li> </ul>
	Codes of Practice or Guidelines	<ul style="list-style-type: none"> <li>• <a href="https://www.housing.ie/Regulation/Publications-and-Useful-Links/Code-of-governance-for-state-bodies-Oct-01(1).pdf">https://www.housing.ie/Regulation/Publications-and-Useful-Links/Code-of-governance-for-state-bodies-Oct-01(1).pdf</a></li> </ul>
B	Services provided for public and access to these including administration and costs where	<p>The Marine Institute provides a wide range of services across the following key areas:</p> <p>Aquaculture</p> <p>Fisheries &amp; Ecosystems</p> <p>Fish Health</p>

	appropriate	<p>Seafood Safety</p> <p>Marine Environment</p> <p>Oceanography</p> <p>Education &amp; Outreach</p> <p>Research &amp; Funding</p> <p>Data Services</p> <p>Shipping, Maritime &amp; Ports</p> <p>Seabed Mapping</p> <p>Further information of these areas can be found at the following links:</p> <ul style="list-style-type: none"><li>• <a href="http://www.marine.ie/Home/site-area/areas-activity/areas-activity">http://www.marine.ie/Home/site-area/areas-activity/areas-activity</a></li><li>• <a href="http://www.marine.ie/Home/site-area/research-funding/research-funding">http://www.marine.ie/Home/site-area/research-funding/research-funding</a></li><li>• <a href="http://www.marine.ie/Home/site-area/data-services/marine-data-centre">http://www.marine.ie/Home/site-area/data-services/marine-data-centre</a></li><li>• <a href="http://www.marine.ie/Home/site-area/infrastructure-facilities/infrastructure-facilities">http://www.marine.ie/Home/site-area/infrastructure-facilities/infrastructure-facilities</a></li></ul> <p>Details on research funding can be found at the following link:</p> <ul style="list-style-type: none"><li>• <a href="http://www.marine.ie/Home/site-area/research-funding/marine-research-ireland/research-database">http://www.marine.ie/Home/site-area/research-funding/marine-research-ireland/research-database</a></li></ul> <p>A summary of research funding provided can be found in the Marine Institute Annual Report – Appendix 1.</p> <ul style="list-style-type: none"><li>• <a href="http://www.marine.ie/Home/site-area/publications/annual-reports-0">http://www.marine.ie/Home/site-area/publications/annual-reports-0</a></li></ul>
	Research Funding	

C	<p>Decision making processes and records of decisions</p> <p>Major policy proposals including any public consultation exercises and decisions</p> <p>Reports on the operation of public services by the Marine Institute including expenditure reviews and policy assessments</p>	<p>Schedule of Marine Institute Board Meetings and Agendas for meetings in 2016 can be found at the link below:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/marine-institute-board-meeting-schedule-and-agendas?language=en">http://www.marine.ie/Home/site-area/about-us/marine-institute-board-meeting-schedule-and-agendas?language=en</a></li> </ul> <p>Information to be provided here when major policy proposal, public consultation exercises and decisions will be provided here</p> <p>Marine Institute Strategic Business Plan:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/corporate-strategy">http://www.marine.ie/Home/site-area/about-us/corporate-strategy</a></li> </ul>
D	<p>Financial statements</p> <p>Major plans for Capital Expenditure</p> <p>Payments or Purchase Orders for goods and services</p> <p>Board Member remuneration</p> <p>Funding/Sponsorship of non-public bodies</p>	<p>These can be found in the Marine Institute Annual Report</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/publications/annual-reports-0">http://www.marine.ie/Home/site-area/publications/annual-reports-0</a></li> </ul> <p>Details will be provided here for any major Capital Expenditure projects as they arise.</p> <p>Details of all purchase orders issued by the Marine Institute can be found at</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/purchase-orders">http://www.marine.ie/Home/site-area/about-us/purchase-orders</a></li> </ul> <p>Details of Board Member Remuneration is contained in the Marine Institute Annual Report</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/publications/annual-reports-0">http://www.marine.ie/Home/site-area/publications/annual-reports-0</a></li> </ul> <p>Details will be provided here for any funding/sponsorship of non-public bodies as it arises.</p>
E	<p>Procurement policies</p> <p>A link to all current tender</p>	<ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/tenders">http://www.marine.ie/Home/site-area/about-us/tenders</a></li> </ul>

	<p>competitions on the eTenders website</p> <p>Public contracts awarded including - - contract type, contractor, value, award date, duration and brief description (tabular format) over €10k for ICT and over €25k for other contracts</p>	<p>Details of all public contracts awarded to date in 2016 can be found at the link below. This information will be updated quarterly.</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/about-us/tenders?language=en">http://www.marine.ie/Home/site-area/about-us/tenders?language=en</a></li> </ul>
F	<p>FOI Disclosure Log</p> <p>Scientific Reports, Other Publications</p> <p>Scientific Data</p>	<p>FOI requests processed in 2016 can be found at the link below:</p> <p><a href="http://www.marine.ie/Home/sites/default/files/MIFiles/Docs_Comms/Disclosure%20Log%202016150816.pdf">http://www.marine.ie/Home/sites/default/files/MIFiles/Docs_Comms/Disclosure%20Log%202016150816.pdf</a></p> <p>Further information on MI publications can be found at:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/publications">http://www.marine.ie/Home/publications</a></li> </ul> <p>And specific publications are available from the Open Access Repository</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/publications/marine-institute-open-access-repository">http://www.marine.ie/Home/site-area/publications/marine-institute-open-access-repository</a></li> </ul> <p>Data can be accessed or requested via</p> <ul style="list-style-type: none"> <li>• <a href="http://www.marine.ie/Home/site-area/data-services/marine-data-centre">http://www.marine.ie/Home/site-area/data-services/marine-data-centre</a></li> </ul>