

**AGENDA**  
**282nd Meeting of the Marine Institute Board**  
**to be held at 09.45am on 8<sup>th</sup> December 2020**  
**(Pre-Meeting Commencing at 09.00am)**  
**The Meeting Will Be Facilitated by Video Conference**

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**09.00 – 09.45 am: Pre-Board Meeting of Non-Executive Directors**

**BOARD MEETING 09.45am – 1.00pm**

**09.45am – 10.00am**

1. Declaration of Interests
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising

**10.00am – 11.45am**

5. CEO Update (15 mins)
6. Financial Summary – Financial Statements/Cash Flow and Capital Expenditure Profiles and Budget Sanction 2021 (15 mins)
7. Strategic Items for Discussion
  - 7.1. KPI Reporting Quarter 3
  - 7.2. Brexit Support to DAFM – Presentation by Hans Gerritsen
  - 7.3. Marine Institute – Our People - Presentation by Patricia Orme

**Comfort Break (15 mins)**

**12.00noon – 1.15pm**

8. Board Effectiveness (10 mins)
  - 8.1. Board Meeting Dates 2021
  - 8.2. Board Effectiveness Review Recommendations – Tracker
  - 8.3. Board Approval Limits and Other Matters
9. COVID-19 Update (15 mins) – Patricia Orme
10. Board Committee/Advisory Group Updates (20 mins)
  - 10.1. Audit & Risk Committee
    - 10.1.1. Minutes from November ARC Meeting
    - 10.1.2. Update from December ARC Meeting
  - 10.2. Vessel Advisory Group
  - 10.3. OTRETS
    - 10.3.1. Review of Recommendations
11. Expenditure Items (20 mins)
  - 11.1. Specific Items of Approval
  - 11.2. Expenditure Updates
  - 11.3. 30K -50K Approval Items Update
12. Brexit/Marine Sectors Matters Arising (10 mins)
13. AOB (5 mins)
14. Date and Location of the Next Meeting – 8<sup>th</sup> December 2020