

AGENDA
281st Meeting of the Marine Institute Board
to be held at 09.45am on 3rd November 2020
(Pre-Meeting Commencing at 09.00am)
The Meeting Will Be Facilitated by Video Conference

09.00 – 09.45 am: Pre-Board Meeting of Non-Executive Directors

BOARD MEETING 09.45am – 1.00pm

09.45am – 10.00am

1. Declaration of Interests
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising

10.00am – 11.30am

5. CEO Update (15 mins)
6. Financial Summary – Financial Statements/Cash Flow and Capital Expenditure Profiles (15 mins)
7. Strategic Items for Discussion
 - 7.1. Marine Institute Strategic Plan – Mid-Term Review (60 mins)

Comfort Break (15 mins)

11.45pm – 1.00pm

8. Board Effectiveness (10 mins)
 - 8.1. Roles and Functions of the Board
 - 8.2. Board Effectiveness Review Recommendations - Tracker
9. COVID-19 Update (15 mins) – Patricia Orme
10. Board Committee/Advisory Group Updates (20 mins)
 - 10.1. Audit & Risk Committee
 - 10.1.1. Minutes of ARC Meeting
 - 10.1.2. Risk Management Quarterly Report and Register
 - 10.2. Vessel Advisory Group
 - 10.3. OTRETS
11. Expenditure Items (20 mins)
 - 11.1. Specific Items of Approval
 - 11.2. Expenditure Updates
 - 11.3. 30K -50K Approval Items Update
12. Brexit/Marine Sectors Matters Arising (10 mins)
13. AOB (5 mins)
14. Date and Location of the Next Meeting – 8th December 2020